

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

MARCH 14, 2016

FILED FOR RECORD
POTTER COUNTY, TEXAS

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THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, MARCH 14, 2016 ^{at 9:00 A.M.} IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the February 22, 2016 Potter County Commissioners' Court meeting.
2. **BUDGET AMENDMENT:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]

To consider and act upon creation of an Infrastructure Maintenance account and to transfer initial funds to the new account. [Hood, Patrick]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 17, 2016 through March 9, 2016. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **TAX OFFICE:** To consider and act upon the approval of the properties purchased through the Sheriff's Sale on March 1, 2016. [Aylor]
6. **GRAND JURY:** To consider and act upon the negotiations for payment obligations in reference to donuts for grand jurors. [Sims]
7. **THE POTTER-RANDALL COUNTY CHILD WELFARE BOARD:** To consider and act upon an Order/Proclamation Declaring the Month of April Potter County Child Abuse Prevention and Awareness Month. [Ingram]
8. **NEIGHBORHOOD PLANNING:** To provide an update on the City/County Neighborhood Planning process. [Tanner, Murguia]
9. **POTTER COUNTY PROMOTIONAL VIDEO:** To recognize Potter County's web-based promotional video tour package. [Tanner, Patrick]
10. **HUMAN RESOURCES – SECURITY BENEFIT 457(b) PLAN:** To consider and act upon approving the extension of the Potter County 457 (b) Plan, an optional savings plan

offered to employees, and to authorize the county judge or other appropriate person to sign the agreement on behalf of the county. [Kemp]

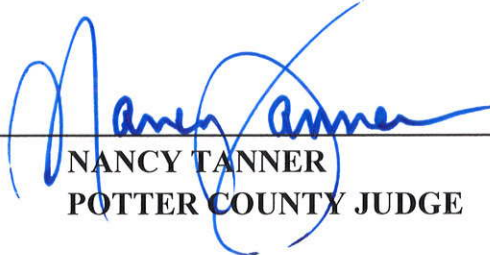
11. **APPALOOSA HILLS UNIT #1 – RIKER LANE:** To consider and act upon a request from the property owner to accept Riker Lane for county maintenance. [Kemp]
12. **VALLE DE ORO-PARSONS ROAD – REQUEST FOR MAINTENANCE:** To consider and act upon a request for the county to accept Parson Road for improvement and maintenance. [Kemp]
13. **PROHIBITION ON FIREARMS – JUDICIAL ORDER – TEXAS PENAL CODE SECTION 46.03:** To recognize a judicial order prohibiting firearms in the Potter County Courthouse, Potter County Courts Building and the Santa Fe Building. [Kemp]
14. **SURETY BONDS – DEPUTY AND ASSISTANT DEPUTY TREASURER:** To approve surety bonds for Deputy Treasurer and Assistant Deputy Treasurer pursuant to Chapter 83, Local Government Code. [Kemp]
15. **ELECTIONS – ORDER FOR MODIFIED POLLING LOCATION:** To recognize the Order for Modified Polling location for the past primary election. [Kemp]
16. **BISHOP RANCHES ROAD PROJECT – HILL VIEW DRIVE:** To consider and act upon authorizing Road and Bridge to extend the work on Hill View Drive an additional 150 feet and to add additional caliche, at a total cost of \$1,875.00. [Kemp]
17. **FIRE/RESCUE – DONATION OF WATER TANK:** To accept the donation of a 750 barrel tank from Blueknight Energy Partners, and to approve a land use agreement with the Kritser Ranch for the location to place the tank. [Kemp]
18. **TEXAS ASSOCIATION OF COUNTIES - RISK MANAGEMENT GRANT:** To consider and act upon allowing the Sheriff's office to apply for a grant in the amount of \$13,396.00 through Risk Control Reimbursement Program. The money will be used for ten (10) ballistic vests and four (4) AED's. [Thomas]
19. **POTTER COUNTY TECHNOLOGY PROJECTS:** To hear a report on various Potter County technology projects and to take any action necessary [Patrick]
20. **TEXAS CONFERENCE OF URBAN COUNTIES:** To consider and act upon approval of the annual Resource Sharing Addendum for JP Courts software Maintenance and Operations. [Jackson, Patrick]
21. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

22. **COOPERATIVE CONTRACT:** To consider and act upon the approval of an Interlocal Cooperative Contract with the Texas Department of Public Safety effective September 1, 2015 through August 31, 2017 [Shelton]
23. **UNIFORM RENTAL AND LAUNDRY:** To consider and act upon allowing Purchasing to send a letter of non-renewal to G&K Services with contract to end June 30, 2016. The original 36 month contract expires 5/31/16 and then renews automatically and continuously for successive periods of one month each unless they receive written notice of non-renewal at least 90 days in advance. [Shelton]
24. **EMPLOYEE UNIFORM SERVICES:** To consider and act upon approving Uniform Services with Cintas through the U.S. Communities 12-JLH-011C contract effective 7/1/16 through 3/31/19. Funds budgeted. [Shelton]
25. **HB 23 AND HB 1295:** To recognize implementation of HB 23 and HB 1295 to Purchasing bid processes. [Shelton]
26. **PROFESSIONAL SERVICES AGREEMENT:** To recognize amendment to the Professional Services Agreement to retain a Structural Engineer for services at Cody Arena and to take further action as necessary. Services include the cost of the structural Engineer and incorporating the Structural Engineer's findings into the project documents via addendum. Cost not to exceed \$21,257.80. [Shelton]
27. **FIRE STATION #3 PROJECT-INFORMAL QUOTE #1127-16:** To consider and act upon approving scope of work the Currie Drilling Co. for a Well, Pump, Storage and Septic Tank. Funding from Fire Station #3 project. [Shelton, Fitzpatrick]
28. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **Road and Bridge:**
 - i. The hiring of Shawn Nabors as Maintenance Tech as a replacement for Sandy Burkham effective February 18, 2016.
 - B. **Maintenance and Facilities:**
 - i. The resignation of Leah Diane Race as Custodian I (days) effective February 26, 2016. [Head]

C. Information Technology:

- i.** A performance-based salary increase for Kirk Farkas as Network Administrator using existing department funds, effective March 15, 2016. [Patrick]
- 29. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
- 30. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
- 31. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
- 32. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY TANNER
POTTER COUNTY JUDGE